

# Mary J. Treglia Community House Preschool : Child Enrollment Information

<b>Child Information</b>			
<b>Child's Name:</b>		<b>Date of Birth:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>ZIP:</b>
<b>Allergies, special instructions, comforting items:</b>			

<b>Parent/Guardian Information (1)</b>			
<b>Name:</b>		<b>Relationship to child:</b>	
<b>Address:</b> (if different than child)	<b>City:</b>	<b>State:</b>	<b>ZIP:</b>
<b>Home #:</b>	<b>Cell #:</b>	<b>Work #:</b>	
<b>Email (personal):</b>		<b>Email (work):</b>	
<b>Place of work:</b>		<b>Address:</b>	

<b>Parent/Guardian Information (2)</b>			
<b>Name:</b>		<b>Relationship to child:</b>	
<b>Address:</b> (if different than child)	<b>City:</b>	<b>State:</b>	<b>ZIP:</b>
<b>Home #:</b>	<b>Cell #:</b>	<b>Work #:</b>	
<b>Email (personal):</b>		<b>Email (work):</b>	
<b>Place of work:</b>		<b>Address:</b>	

<b>Emergency Contact (1)</b>			
<b>Name:</b>		<b>Relationship to child:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	
<b>Home #:</b>	<b>Cell #:</b>	<b>Work #:</b>	
<b>Email (personal):</b>		<b>Email (work):</b>	

<b>Emergency Contact (2)</b>			
<b>Name:</b>		<b>Relationship to child:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	
<b>Home #:</b>	<b>Cell #:</b>	<b>Work #:</b>	
<b>Email (personal):</b>		<b>Email (work):</b>	

<b>Emergency Contact (3) - Out-of-Area/Out-of-State</b>			
<b>Name:</b>		<b>Relationship to child:</b>	
<b>Address:</b>	<b>City:</b>	<b>State:</b>	
<b>Home #:</b>	<b>Cell #:</b>	<b>Work #:</b>	
<b>Email (personal):</b>		<b>Email (work):</b>	

**Medical Information**

Child's Doctor's Name:		Phone #:
Address:	City:	State:
Preferred Hospital to Contact:		Phone #:
Address:	City:	State:

Child's Dentist's Name:		Phone #:
Address:	City:	State:

Does your child have any special needs that I need to be aware of? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Persons allowed to pick up my child if I am unable to:**  
**(Also list emergency contacts below if you want to allow them to pick up your child)**

Name:	Phone #:	Relationship to child:

**Any one NOT allowed to pick up my child (with copy of court order, if applicable):**


Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Infant, Toddler, Preschool Age – Child Health Form

## PARENTS/GUARDIAN (Complete pages 1 and 2 – Child Information)

Child's name		Child's birthdate	Child Care Facility: _____
Parent/Guardian name #1		Telephone #: _____	
Parent/Guardian name #2		Telephone #: _____	
Child home address #1		Telephone # 1	
Child home address #2		Telephone #2	
Where parent/Guardian # 1 works	Work address	Home phone # Work # Cellular # Home email Work email	
Where parent/Guardian # 2 works	Work address	Home phone # Work # Cellular # Home email Work email	

In the event of an emergency, the child care provider is authorized to obtain EMERGENCY MEDICAL or DENTAL CARE even if the child care facility is unable to immediately make contact with the parent/guardian.  YES  NO

During an emergency the child care provider is authorized to contact the following person when parent or guardian cannot be reached:

Parent/Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

Alternate emergency contact person's name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Cellular #: \_\_\_\_\_

Child's doctor's name	Doctor telephone # 1	Hospital choice: _____ _____ Phone #: _____
Doctor's address	After hours telephone #	Does child have health insurance? <input type="checkbox"/> Yes, Company: _____ _____ ID #: _____
Child's dentist's name (or family's dentist name)	Dentist telephone # 1	Does child have dental insurance? <input type="checkbox"/> Yes, Company: _____ _____ ID #: _____
Dentist's address	After hours telephone #	<input type="checkbox"/> NO, we do not have health insurance. <input type="checkbox"/> NO, we do not have dental insurance.
Other health care specialist name	Telephone #	<input type="checkbox"/> Please help us find health or dental insurance.
Type of specialty		

Child Name: \_\_\_\_\_

## Infant, Toddler, Preschool Age – Child Health Form

**PARENTS/GUARDIAN** Complete this page.

Child's name: \_\_\_\_\_

Tell us about your child's health. Place an **X** in the box  if the sentence applies to your child. Check *all* that apply to your child. This will help your health care provider plan your child's physical exam.

- Growth.** I am concerned about my child's growth.
- Appetite.** I am concerned about my child's eating/ feeding habits or appetite.
- Rest.** I am concerned about the amount of sleep my child needs.
- Illness/Surgery/Injury.** My child had a serious illness, injury or surgery.

Please describe:

- Physical Activity.** My child must restrict physical activity.

Please describe:

- Development and Learning.** I am concerned about my child's behavior, development or learning.

Please describe:

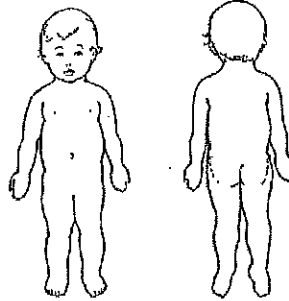
- Allergies.** My child has allergies. (Medicine, food, dust, mold, pollen, insects, animals, etc.)

Please describe:

- Special Needs Care Plan.** My child has a special needs care plan. (IEP, IFSP, Asthma Action Plan, Food Allergy Action Plan, etc.)  
**Please discuss with your health care provider.**

- Body Health.** My child has problems with skin, birthmarks, Mongolian spots, hair, fingernails or toenails.

Map and describe color/shape of skin markings, birthmarks, scars, moles

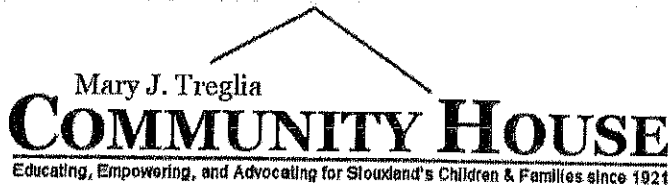


- Eyes/vision, glasses
- Ears/hearing, hearing aids or device, earaches, tubes in ears
- Nose problems, nosebleeds, runny nose
- Mouth, teething, gums, tongue, sores in mouth or on lips, mouth-breathing, snoring
- Frequent sore throats or tonsillitis
- Breathing problems, asthma, cough, croup
- Heart, heart murmur
- Stomach aches, upset stomach, spitting-up
- Using toilet, toilet training, urinating
- Bones, muscles, movement, pain when moving, uses assistive equipment
- Nervous system, headaches, seizures or nervous habits (like twitches)
- Needs special equipment

List equipment:

- Medication.** My child takes medication. (List the name of medication, time medication taken, and the reason medication prescribed.)

Parent/Guardian questions or comments for the health care provider:



Date of application: \_\_\_/\_\_\_/\_\_\_  
(mm/dd/yyyy)

\*children must be 3-5 years old to attend\* Fee: \$100/week full day; \$80/week half day

Monday-Thursday

8:00 am-3:00 pm full day

8:00 am-12:15 pm half day

Does your child have a nickname they prefer? \_\_\_\_\_

Language(s) spoken at home: \_\_\_\_\_ Countries family is from: \_\_\_\_\_

**Consent is given for the items initialed below:**

\_\_\_\_\_ Motor Vehicle Trips and/or Field Trips  
Type of vehicle: Bus  
Child restraint system to be used: Seatbelt

\_\_\_\_\_ Sunscreen  
Provided by the family.

\_\_\_\_\_ Photo Release  
My child may be photographed while in child care. Photos may be used in newspapers or other media for the purpose of publicity or shared with other families whose children attend the child care program.

\_\_\_\_\_ Decline Photo Release  
Do not photograph my child while in the child care program.

I, \_\_\_\_\_ parent or guardian of the child named above, give my permission to the Mary J Treglia Community House Preschool to secure and authorize such emergency medical care, emergency dental care and treatment as my child might require while under the Center's supervision. I also authorize the Center to administer emergency care or treatment as required, until emergency medical assistance arrives. I also agree to pay all the costs and fees contingent on any emergency medical care and treatment for my child as secured or authorized under this consent.

**For scholarship eligibility & data entry, please accurately fill out the following information:**

Family's annual gross income \_\_\_\_\_

How many members are in the household? \_\_\_\_\_

*I waive and release all rights and claims against Mary J. Treglia Community House and all of its agents for any accidents/injury my child may suffer in or around Mary J. Treglia Community House.*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

*I certify that all the information given on this form is correct to the best of my knowledge. I promise to notify Mary J. Treglia Community House if any information changes.*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

- You are responsible for supplying a copy of your child's physical examination report (updated within the past 12 months) and immunization record *before* your child may begin classes.
- You are responsible for paying the \$20 application fee to secure the preschool position of your child upon application.

<u>OFFICE STAFF ONLY</u>	Yes or No?
Circle: Full day or half day?	
Is the application completely filled out?	
<b>Paid \$20 application fee?</b>	
<u>PRE-SCHOOL STAFF ONLY BELOW</u>	Date
Physical on child completed on:	
Immunization records given to center on:	
Date of Enrollment:	

2021

Mary J. Treglia Community House  
Confidentiality Agreement

In the course of participating in the classroom at Mary J. Treglia, you may have access to confidential child/family information. It is one of your most serious responsibilities not to reveal this information and use the information only as required.

By signing below, you acknowledge that you have read and fully understand all of the following:

- I understand that I may have indirect access to confidential individually identifiable child/family information in the course of participating in the classroom and I agree to protect the confidentiality of any individually identifiable child/family information to which I may have access during and after my participation.
- I shall adhere to all procedures that provide for minimizing the intentional and unintentional conveyance of individually identifiable information to unauthorized parties through written, electronic, or oral interactions.
- I understand that there may be state and federal laws and regulations that ensure the confidentiality of an individual's identifying child/family information and I agree to operate according to all applicable laws and regulations.

I have read, understand and agree to the provisions herein.

\_\_\_\_\_  
Parent/Guardian 1 Name

\_\_\_\_\_  
Parent/Guardian 1 Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian 2 Name

\_\_\_\_\_  
Parent/Guardian 2 Signature

\_\_\_\_\_  
Date





## Infant, Toddler, Preschool Age – Child Health Form

### Health professional complete this page

Child's name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Age today: \_\_\_\_\_

Date of exam: \_\_\_\_\_

Height/length: \_\_\_\_\_ Weight: \_\_\_\_\_

BMI (start at age 24 months): \_\_\_\_\_

Head circumference (age 2 years and under): \_\_\_\_\_

Blood pressure (start at age 3 years): \_\_\_\_\_

Hgb or Hct (at 12 months): \_\_\_\_\_

Lead risk assessment: \_\_\_\_\_

Blood lead level: Date \_\_\_\_\_ Results \_\_\_\_\_

### Sensory Screening

Vision assessment: \_\_\_\_\_

Vision acuity: Right eye \_\_\_\_\_ Left eye \_\_\_\_\_

Hearing assessment: Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Tympanometry (**may** attach results)

### Developmental Screening

*n = normal limits; otherwise describe*

Developmental screening results: \_\_\_\_\_

Autism screening results: \_\_\_\_\_

Psychosocial/behavioral results: \_\_\_\_\_

Developmental referral made today:  Yes  No

Heart: \_\_\_\_\_

Lungs: \_\_\_\_\_

Stomach/abdomen: \_\_\_\_\_

Genitalia: \_\_\_\_\_

Extremities, joints, muscles, spine: \_\_\_\_\_

Skin, lymph nodes: \_\_\_\_\_

Neurological: \_\_\_\_\_

Health care provider comments:

### Allergies

Environmental: \_\_\_\_\_

Medication: \_\_\_\_\_

Food: \_\_\_\_\_

Insects: \_\_\_\_\_

Other: \_\_\_\_\_

### Immunizations Please attach:

- Iowa Department of Public Health Certificate of Immunization
- Iowa Department of Public Health Certificate of Immunization Exemption Medical
- Iowa Department of Public Health Certificate of Immunization Exemption Religious
- TB testing completed (only for high-risk child)

### Medication Name

### Dosage

- Diaper crème: \_\_\_\_\_
- Fever or pain reliever \_\_\_\_\_
- Sunscreen \_\_\_\_\_
- Other: \_\_\_\_\_

Other medication should be listed with written instructions for use in child care. Medication forms available at [www.idph.iowa.gov/hcci/products](http://www.idph.iowa.gov/hcci/products)

### Referrals Made

- Referred to **hawk-i** today (1-800-257-8563)
- Other: \_\_\_\_\_

### Health Provider Assessment Statement

- The child may participate in developmentally appropriate early care/learning with **NO** health-related restrictions:
- The child may participate in developmentally appropriate early care/learning with **with restrictions** (see comments).
- The child has a special needs care plan. Type of plan: \_\_\_\_\_ (please attach)

Signature: \_\_\_\_\_  
May use stamp.

Check the provider credential type:  
 MD  DO  PA  ARNP

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Iowa Child Care Regulations require an admission physical exam report within the previous year and annually. The American Academy of Pediatrics has recommendations for frequency of childhood preventative pediatric health care (Bright

Futures 2015) [https://www.aap.org/en-us/Documents/periodicity\\_schedule.pdf](https://www.aap.org/en-us/Documents/periodicity_schedule.pdf)

# Recommendations for Preventive Pediatric Health Care – Infancy

## Bright Futures/American Academy of Pediatrics

Each child and family is unique; therefore, these Recommendations for Preventive Pediatric Health Care are designed for the care of children who are growing and developing in satisfactory fashion. Additional visits may become necessary if circumstances suggest that children and adolescents may require frequent counseling and treatment visits separate from preventive care visits.

These guidelines represent a consensus by the American Academy of Pediatrics (AAP) and Bright Futures. The AAP continues to emphasize the need to avoid fragmentation of care. Refer to the specific guidance by age as listed in Bright Futures guidelines (Hagan JF, Shaw JS, and Duncan G, eds. *Bright Futures: Guidelines for Promoting the Health of Infants, Children, and Adolescents*. 3rd ed. Elk Grove Village, IL: American Academy of Pediatrics; 2008).

The recommendations in this statement do not indicate an exclusive course of treatment or standard of medical care. Variations, taking

		INFANCY					
		AGE <sup>1</sup>	Prenatal <sup>2</sup>	Newborn <sup>3</sup>	3-5 d <sup>4</sup>	By 1 mo	2 mo
<b>HISTORY:</b>	Initial/Interval	●	●	●	●	●	●
<b>MEASUREMENTS:</b>	Length/Height and Weight		●	●	●	●	●
	Head Circumference		●	●	●	●	●
	Weight for Length		●	●	●	●	●
	Body Mass Index <sup>5</sup>						
	Blood Pressure <sup>6</sup>		*	*	*	*	*
<b>SENSORY SCREENING:</b>	Vision <sup>7</sup>		*	*	*	*	*
	Hearing		● <sup>8</sup>	*	*	*	*
<b>DEVELOPMENTAL/BEHAVIORAL ASSESSMENT:</b>							
	Developmental Screening <sup>9</sup>						
	Autism Screening <sup>10</sup>						
	Developmental Surveillance		●	●	●	●	●
	Psychosocial/Behavioral Assessment		●	●	●	●	●
	Alcohol and Drug Use Assessment <sup>11</sup>						
	Depression Screening <sup>12</sup>						
	<b>PHYSICAL EXAMINATION</b> <sup>13</sup>		●	●	●	●	●
<b>PROCEDURES</b> <sup>14</sup> :	Newborn Blood Screening <sup>16</sup>		← ● →				
	Critical Congenital Heart Defect Screening <sup>16</sup>		●				●
	Immunization <sup>17</sup>		●	●	●	●	●
	Hematocrit or Hemoglobin <sup>18</sup>						*
	Lead Screening <sup>19</sup>					*	
	Tuberculosis Testing <sup>21</sup>						
	Dyslipidemia Screening <sup>22</sup>						
STI/HIV Screening <sup>23</sup>							
	Cervical Dysplasia Screening <sup>24</sup>						
	<b>ORAL HEALTH</b> <sup>25</sup>						
	Fluoride Varnish <sup>26</sup>						●
	<b>ANTICIPATORY GUIDANCE</b>	●	●	●	●	●	●

KEY: ● = to be performed      ● or \* = risk assessment to be performed with appropriate action to follow, if positive